

## Local Group Volunteer

### Role Description

<b>Team:</b>	Local volunteering team
<b>Main contact:</b>	Volunteer Support Officer/Volunteer Coordinator
<b>Reference:</b>	2

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### About Diabetes UK

As the UK's leading diabetes charity, it's our job to tackle the diabetes crisis. We're here to prevent Type 2 diabetes, campaign for and support everyone affected by diabetes, and fund research that will one day lead us to a cure.

### About the role

We are looking for people to assist our local volunteering teams in supporting our local support groups, including running promotional activities, planning events and giving a helping hand to support the committee with their roles and responsibilities. You will be helping your local groups to develop which will allow them to do more for people living with diabetes in your local area.

#### Main tasks and activities

- Planning and running networking events
- Distributing resources and information
- Developing and managing the local groups website/social media activity
- Arranging guest speakers
- Developing action plans to help the group based on their priorities
- Supporting the local group committee

### About you

#### We are looking for people who are:

- Committed to making a positive difference to people and communities
- Able to develop relationships and communicate with groups of people
- Have experience of using Email, Microsoft Word, Excel and Outlook.
- Able to show and value empowerment, equality and accountability

### What Diabetes UK can offer you

- Experience of working in the charity sector
- Information and materials to help you carry out your role effectively
- Recognition of the role that you are carrying out in support of Diabetes UK



- The opportunity to build new skills
- Reimbursement of out of pocket expenses incurred while carrying out activities, eg travel, lunch

## Safer Recruitment

We are committed to ensuring that our volunteer recruitment is fair, safe and consistent. The recruitment and selection process must therefore be appropriate to the nature of the role. Some roles may require a more in depth selection process, for example those working with children or vulnerable adults. Your volunteering contact will be able to explain more about this.

## How to apply and next steps

To apply for this role, please contact your local volunteering team.